



Every child belongs



For all professionals, it is important to register well in advance, as registration for all sessions closes one week prior to the session start date. Receipt of your registration is needed to attend any workshop in the training calendar. If you are not registered we cannot guarantee your entry.

Registration Information

PLEASE NOTE: IF PAYMENT HAS NOT BEEN RECEIVED ONE WEEK PRIOR TO SESSION AND THE WORKSHOP HAS A WAITING LIST, YOUR NAME WILL BE REMOVED FROM THE REGISTRATION LIST.

PLEASE ALSO CONSIDER:

1. To check for available space in any workshop you can go online at <http://humber.ca/citywidetraining> or call the registration contact person prior to sending payment to ensure that there is space for you.
2. If there is space, you can choose to register online (see instructions below), or by mailing or faxing your form to 416-675-2015. Please write legibly on the form (available online or at the back of the training calendar) and include all contact information. If registering more than one staff member, ensure that all names are detailed on the form. Space in individual workshops may be limited to 3 per child care centre/agency. If space allows us to permit more, we would certainly be happy to do so! Space and payment receipt will be confirmed by telephone, email or fax. Registration online offers immediate confirmation of space and will not be confirmed a second time. Payment will be confirmed once it is received.

HOW DO I REGISTER ONLINE?

1. Enter the website address <http://humber.ca/citywidetraining>
2. Click on the City Wide Training Calendar picture and it will open to the current month of workshop listings. (To view upcoming calendar months or return to the current month, click on the arrows in the top left of the calendar page or use the drop down menu on the top right of your page to select another month.)
3. To register for an individual workshop click on the title of the workshop in which you are interested in registering, a new window will open with the workshop description and details for the session you have selected.
4. To register, click on the blue "Register" button at the bottom of the description and a registration form will appear.

PLEASE NOTE: PERSONAL CHEQUES WILL NO LONGER BE ACCEPTED. DECLINED VISA AND MASTERCARD PAYMENTS ARE SUBJECT TO A SERVICE FEE.

WAITING LIST:

Most online workshops offer a waitlist. When you register online and the number registered exceeds the number of seats available, a message will appear below the workshop registration button indicating the session is full: (PLEASE NOTE: There is currently a waitlist for this session). You can add your name to the waitlist, however you may attend the workshop only if you have been contacted and an available space confirmed.

All questions and enquiries regarding registration can be directed to:
Joanne Tuck, Training Coordinator or
Anna Patola, Early Childhood Consultant,
at 416-675-6622 ext. 5482 or
e-mail: joanne.tuck@humber.ca or anna.patola@humber.ca with the Subject Line: **City Wide Training Calendar**.

PAYMENT INFORMATION:

1. Options for payment include Visa, Mastercard and business or certified cheque. (PERSONAL CHEQUES WILL NOT BE ACCEPTED).
2. Please remember to attach a copy of your registration form to your payment.
3. Payment by credit card can be faxed or mailed with a copy of the registration form.
4. Payment must be received at least one week prior to the session date. (Please no payments at the workshops.)
5. Please note that registration in any workshop is **non-refundable**.

5. Complete the form and push “Register”, a confirmation sheet will appear. Please print this page as confirmation of your registration. **PLEASE REGISTER ONLY ONE PERSON PER REGISTRATION PAGE.** Multiple names on one form will not register.
6. Be sure to send a copy of your confirmation page in with your payment to ensure payment is applied to your name/agency. Most payments for workshops go to Humber College but there are a few exceptions. Please make sure that payment is made to the appropriate organization specified in each individual training.
7. Payment can be made by Visa or Mastercard by filling out your credit card information on the confirmation of registration form and mailing it to us or by faxing it to: 416-675-2015 attention: Joanne Tuck or Anna Patola.
8. Payment by cheque can be mailed to: Humber College Child Care Centres, 205 Humber College Blvd, Etobicoke, M9W 5L7 (*Don't forget to attach a copy of your registration confirmation form.*)
6. If you need to cancel your registration, one week notice is needed at which time a credit will be offered. Any notice less than one week will not be credited.
7. If a session is cancelled a credit will also be applied, at which time you can choose to have your payment applied to a new workshop.

Adventure Place

155 McNicoll Ave., North York M2H 2C1 (Don Mills & McNicoll)

Armour Heights Child Care

148 Wilson Avenue, Toronto M5M 3A5

Bloorview Nursery School – Scarborough Site

1 Wayne Avenue, Toronto, in George Peck Public School

Main Intersection: Warden Ave. between Eglinton & Lawrence

TTC: Warden Station on Bloor/Danforth Line, Warden North bus 2 stoplights to Wayne Ave.

Casa Loma Child Care Centre

160 Kendal Ave., Toronto, M5T 2T9

Centennial Infant and Child Centre

1580 Yonge Street, Toronto, Ontario M4T 1Z8

Central Eglinton Child Care Centre

223 Eglinton Ave. East, Toronto, M4P 1L1 (Eglinton E. just west of Mt. Pleasant Rd.)

Community Living Toronto

40 Birch Avenue, Toronto, M4V 1C8

Educare Preschool Centre

101 Lotherton Pathway, Toronto, M6B 2G6 (Caledonia/Lawrence)

George Brown College, Sally Horsfal Centre – Ryerson Campus

99 Gerrard Street East, Toronto

The Hanen Centre

1075 Bay St., Suite 515, Toronto, M5S 2B1 (Bay St. between Wellesley and Bloor)

Humber Child Care Centre

199 Humber College Blvd, Etobicoke, M9W 5L7

Humber College Child Development Centre

205 Humber College Blvd., FX 101, Etobicoke, M9W 5L7

Immanuel Day Care Centre

Channel Nine Court, Agincourt, M1S 4B5

Main Intersection: McCowan/North of 401



The Macaulay Child Development Centre

2010 Eglinton Ave W, Suite 400, Toronto, M6E 2K3

Mothercraft

32 Heath St. West, Toronto

Progress Campus Child Care Centre

941 Progress Ave. Scarborough, M1G 3T8

N'sheemaehn Child Care Centre – University of Toronto

Scarborough Campus, 1255 Military Trail, Scarborough, M1C 1A3

Richmond-Adelaide Child Care Centre

130 Richmond St. W, Toronto, University of Toronto on Charles St.

Ryerson University

99 Gerrard Street East, Toronto, M5T 2T9

Scotia Plaza Child Care Centre

104 Yonge Street, Toronto, M5C 1T2

University of Toronto on Charles St. Child Care Centre

35 Charles St. Toronto, M4Y 1R6

Walton Place – Isabella Walton Child Care Centre

835 Birchmount Rd., Scarborough, M1K 5K1

Humber College ITAL

Child Care Centres, FX 101

205 Humber College Blvd., Etobicoke, M9W 5L7

Civic Centre / Community Centre Locations:

Agincourt Recreation Centre

31 Glen Watford Dr., Scarborough, M1S 2B7, 416-396-4037

Burrows Hall Community Centre

1081 Progress Ave., Scarborough (Sheppard & Markham Rd.)

Etobicoke Civic Centre

399 The West Mall, Toronto, M9C 2Y2 (at Burnhamthorpe)

Metro Hall, 55 John Street, Toronto, M5V 3C6

(Between Wellington W. & King W.)

North York Civic Centre

5100 Yonge St., Toronto, M2N 5V7 (North of Elgin Mills Rd.)

Scarborough Civic Centre

150 Borough Dr., Toronto, M1P 4N7

(North of Ellesmere, between Brimsley & McCowan)

Superstores/Loblaws/Loblaw Great Food:

Burnhamthorpe Market, 380 The East Mall, Etobicoke, M9B 6L5 (Burnhamthorpe & Hwy. 427)

Empress Market Loblaws, 5095 Yonge St., Toronto, M2M 3V7 (Yonge St. between Sheppard & Finch)

Queens Quay Market, 10 Lower Jarvis St., Toronto, M5E 1Z2 (Lakeshore Blvd. E. & Lower Jarvis St.)

Real Canadian Superstore, 51 Gerry Fitzgerald Dr., Toronto (Dufferin St. & Steeles Ave. W.)

Scarborough Superstore, 1755 Brimley Rd., Scarborough First driveway north of Progress Ave. OR access from Progress Ave. first lights east of Brimley. School is on the 2nd floor.

Superstore, Cooking School Room, 825 Don Mills Rd., Toronto M3C 1V4

For travel directions by transit, please call the TTC directly at 416-393-4636.

For registration information, refer to the individual listings on the session index pages, or refer to the registration form on the back of the calendar.

We welcome your feedback. Please send comments to: joanne.tuck@humber.ca or anna.patola@humber.ca Subject: City Wide Training Calendar

All questions and enquiries can be directed to: Joanne Tuck, Training Coordinator, or Anna Patola Early Childhood Consultant at 416-675-6622 ext. 5482.