

## **Payment Information:**

**PLEASE NOTE: PERSONAL CHEQUES WILL NO LONGER BE ACCEPTED,  
DECLINED VISA AND MASTERCARD PAYMENTS ARE SUBJECT TO A SERVICE  
FEE**

- 1.** Options for payment include Visa, Mastercard and business or certified cheque. (PERSONAL CHEQUES WILL NOT BE ACCEPTED)
- 2.** Please remember to attach a copy of your registration form to your payment.
- 3.** Payment by credit card can be faxed or mailed with a copy of the registration form.
- 4.** Payment must be received at least one week prior to the session date. (Please no payments at the workshops.)
- 5.** Please note that registration in any workshop is non-refundable.
- 6.** If you need to cancel your registration, one week notice is needed at which time a credit will be offered. Any notice less than one week will not be credited.
- 7.** If a session is cancelled a credit will also be applied, at which time you can choose to have your payment applied to a new workshop.